
CITY OF KELOWNA

MEMORANDUM

DATE: January 21st, 2008
FILE NO: 1853-20
TO: City Manager
FROM: Development Manager, Recreation Parks & Cultural Services
SUBJECT: Festivals Kelowna Society – Membership Appointments

RECOMMENDATION:

THAT Council appoint the following members to the *Festivals Kelowna Society* for a two year term ending January 31, 2010;

Returning Members

Dawn Antle
Robert Fine
Nathalie Limbos-Bomberg
Sheila Olcen

New Members

Christie Armstrong
Howard Shears

AND THAT Festivals Kelowna provide an annual report to Council with information on progress, financial statement(s), community and industry contributions and general update on the activities of Festivals Kelowna.

BACKGROUND:

In January 2007, Council authorized the formation of Festivals Kelowna, including the Formation Document comprised of the following;

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| ▪ Governance model | ▪ Constitution and By-laws |
| ▪ Staffing model | ▪ Annual budget & financial accounting |
| ▪ Outline of short term and long term work to be undertaken by the society | ▪ Policies and Procedures Manual, including Mission and Vision statements |

Council also approved the Nomination Committee to recommend potential *Festivals Kelowna* members. The Nomination Committee is comprised of:

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|---|--------------------------------------|
| ▪ Mayor Sharon Shepherd | ▪ Councillor Robert Hobson |
| ▪ Director, RP&C Services | ▪ Development Manager, RP&C Services |
| ▪ Executive Director, Festivals Kelowna | ▪ Private Sector Representation |

The Nomination Committee met twice to consider individuals whose names were brought forward as potential *Festivals Kelowna* members. In accordance with the approved *Festivals Kelowna* by-laws, the Committee could recommend up to nine (9) society members, two of whom must be City of Kelowna representatives, and one who must be a representative from the private sector.

Following the public call for members, as well as recommendations from the private sector representative, the Nomination Committee is pleased to recommend six individuals to be appointed, four of which are re-appointments, for a two year term.



Biographies of the two new members are noted below and illustrate a depth of knowledge and experience in such areas as strategic planning, financial management, and event operations that will greatly benefit Festivals Kelowna;

<p>Christie Armstrong</p> <ul style="list-style-type: none"> ▪ Event Manager / logistics coordinator, SW Audio Visual ▪ Hands-on experience with event operations for small and large scale events, both at the local and national levels ▪ Experience with tourism industry through previous position as travel information counselor for Tourism Prince George ▪ Familiarity with local events industry and local festivals and events ▪ Interested in expanding knowledge of the festivals and events industry ▪ Able to commit time to actively participate as a board member ▪ Board experience through College Youth Conferences, and as a member of various internal work related committees 	<p>Howard Shears</p> <ul style="list-style-type: none"> ▪ Assistant Vice-President, Credit Risk Management, Business Development Bank of Canada ▪ Strong financial experience with solid background in banking, commercial lending, credit risk management and financial review processes ▪ CGA designation ▪ Active in local Ogopogo Rotary Club and Toastmasters ▪ Strong interest in getting involved in community and the promotion of festivals and events locally ▪ Previous experience in arts based programming and events ▪ Board experience through Ogopogo Rotary Club as a member of the executive, incoming Vice-President, member of CGA association, and Minor Hockey Association
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The following Board of Directors are continuing into the second year of their inaugural two-year term:

▪ Dean Clarke ▪ Alanna Vernon ▪ Reid Oddleifson

INTERNAL CIRCULATION TO: Director of Recreation Parks and Cultural Services

LEGAL/STATUTORY PROCEDURAL REQUIREMENTS: Should Council approve the appointment of the society members, those members in turn will determine Directors, Officers and executive positions for the Society as provided in the society by-laws.

Considerations that were not applicable to this report:

Legal/Statutory Authority:

Existing Policy:

Financial/Budgetary Considerations:

Personnel Implications:

Technical Requirements:

External Agency/Public Comments:

Alternate Recommendation:

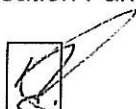
Submitted by:



JWR Oddleifson

Development Manager, Recreation Parks and Cultural Services

Approved for Inclusion:



P/c Director of Recreation Parks and Cultural Services